

CREATING LINKS VACATION CARE

Creating Links (N.S.W.) Ltd. provides Out of School Hours Care and Vacation Care programs for school-aged children, with both permanent and casual care arrangements available. Each of our services offer various care components - for further information please contact the coordinator.

HOW TO BOOK

- Please return your form to the Centre Supervisor as soon as possible. Places are limited and some activities book out.
- All bookings must be submitted for your child attending vacation care
- Booking forms must be completed in full, including excursion permission forms, for EACH excursion that your child/ children are attending. We cannot accept incomplete forms.

For children currently attending Creating Links OOSHC service

- Complete a vacation care booking form. Print and sign.
- Return the completed booking form to the Centre Supervisor or email oosh@creatinglinks.org.au

For children who DO NOT attend Creating Links OOSHC service

- Complete the Creating Links Enrolment Form AND this booking form, and return both in person to the Centre Supervisor.

IMPORTANT INFORMATION

- Please refer to our Parent Handbook for details of our policies.
- For every day at Vacation Care, remember to bring a refillable water bottle, enough nutritious food for the day (morning tea, lunch and afternoon tea), a hat and sunscreen
- Children must not be left at the centre at any time prior to the opening hours of the centre.
- Children must be signed in and out of the Centre each day. Children will not be allowed to leave the service with any person other than those nominated on the Enrolment Form.

EXCURSIONS

- Please complete and sign a permission form for EACH excursion that your child/ children will be attending and hand this to the Centre Supervisor, along with your booking form.
- A risk assessment has been completed for each excursion and can be viewed onsite at your child's service. Please see service staff if you would like to view a copy.
- Clothing: children attending excursions need to wear a broad brimmed hat, enclosed shoes, and suitable clothing for the conditions (including rain protection if necessary)
- Food & other items: backpack, refillable water bottle, enough nutritious food for the day and sunscreen
- Water activities only: swimwear, a towel and a rash shirt.
- Please check the departure times for all excursions. We ask that children arrive at least 20 minutes prior to departure for all excursions
- Any cancellations or changes to the program will be communicated by service staff.

PAYMENT DETAILS

- FULL PAYMENT of fees is required prior to your child attending vacation care
 - Vacation care bookings will not be accepted if any fees are outstanding from a previous holiday period and/or Before and After School Care
- A refund is only available if Creating Links cancels a program. If a child/ren are booked and unable to attend due to illness or other reason you are still required to pay for the booking

- Payment may be made by instalments in some circumstances. Please contact us to discuss your situation.
- By completing and submitting this form you agree to pay all fees and costs associated with the selected activities and any additional items requested
- The Centre Supervisor will calculate the total fees payable, taking into account any applicable government rebate.
- You will receive a statement via email confirming your booking.
- At the conclusion of the vacation program, you will receive a statement showing any outstanding fees, which must be paid within 7 days.
- Payments may be made by cash (a receipt will be issued) or via direct deposit to the following account:
 - Account Name:** Creating Links (NSW) Ltd
 - Bank:** WBC
 - Account BSB:** 032 361
 - Account Number:** 166440
 - Description:** 'Your name U12 OR 012 Vacation Care' (that is 'U12' for the under 12 years program or '012' for the over 12 years program)
e.g., 'Smith - Vacation Care U12'

ENQUIRIES

If you have any enquiries about the Vacation Care program, please speak with the Centre Supervisor or call 0417 232 027. Contact the office and request to talk to Gissell or Paul or by email oosh@creatinglinks.org.au

Bankstown OSHC
Bankstown Public School
Restwell Street, Bankstown NSW 2200
P: 97900947
M: 0417232027
E: oosh@creatinglinks.org.au

ENROLMENT INFORMATION

CHILD A

CHILD B

First name:

Middle name:

Last name:

Gender:

Date of birth:

Address:

Name of school:

Centrelink CRN
Number:

Aboriginal or Torres
Strait Islander:

Languages spoken:

Nature or disability or
any health
requirements (if
applicable):

ENROLMENT INFORMATION

CHILD C

CHILD D

First name:

Middle name:

Last name:

Gender:

Date of birth:

Address:

Name of school:

Centrelink CRN
Number:

Aboriginal or Torres
Strait Islander:

Languages spoken:

Nature or disability or
any health
requirements (if
applicable):

GUARDIAN INFORMATION

GUARDIAN A

GUARDIAN B

Full name:

Gender:

Date of birth:

Address:

Centrelink CRN
Number:

Relationship to child:

Home phone:

Mobile:

Work phone:

Email:

EMERGENCY CONTACTS

CONTACT 1

CONTACT 2

Name

Address:

Contact number:

Relationship to child:

THE PROGRAM: CHILDREN UNDER 12 YEARS

Creating Links Bankstown OSHC: Bankstown Public School

Opening hours: 7:00 AM – 6:00 PM

Please note, if your child has an NDIS Plan cost of stated per day is not applicable. Please note extra charges apply for activity and transport.

Please contact us to discuss your circumstances.

Child A Name:

Child B Name:

Child C Name:

Child D Name:

RETURN FORM BY: 1st December 2017

WEEK 1: MON 18 DEC – FRI 22 DEC

DATE	TYPE	DETAILS	COST	BOOKING
Mon 18 th Dec 2017	Excursion	Movies Hoyts Bankstown ,Lunch at MacDonald Enjoy a relaxing day at the movies, and Lunch at MacDonald's.	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 19 th Dec 2017	Centre	Craft Fun Explore your creativity, using a variety of craft materials	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 20 th Dec 2017	Excursion	Fire Museum The Museum has a committed area of fun, learning and play for our Junior Firefighters visiting the Museum..	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 21 st Dec 2017	Centre	Paper plate craft What can you make out of a paper plate	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 22 nd Dec 2017	Excursion	Featherdale Wildlife park Come see Australian native wildlife and birds, as well as reptiles, marsupials	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 2: MON 1 JAN – FRI 5 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 1 st Jan 2018	Closed.			
Tues 2 nd Jan 2018	Excursion	Manly sea life Aquarium Sanctuary features sharks, giant stingrays, sea turtles, little penguins and other marine life	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 3 rd Jan 2018	Centre	Science Day Be a young scientist for the day,	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 4 th Jan 2018	Excursion	Mini golf Can you get a hole in one as you hit the ball around the course	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 5 th Jan 2018	Centre	Jewellery making Let's explore eye hand coordination while threading beads on string,	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 3: MON 8 JAN – FRI 12 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 8 th Jan 2018	Excursion	Australian Museum Learn about dinosaurs and more! Followed up with picnic at the park.	\$55	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 9 th Jan 2018	Centre	Craft Fun: Come and explore your creative side how many things can you make from a paper bag	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 10 th Jan 2018	Excursion	Bowling How many pins can you knock down, how many strikes can you get	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 11 th Jan 2018	Centre	Sports Day at the park (next door) Cricket, soccer, touch football, jump rope	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 12 th Jan 2018	Excursion	Wannabees play centre Family Play Town is a themed indoor play centre where children discover what you want to be when you grow up. The town is child size city where you can experience what it is to have a real job.	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 4: MON 15 JAN – FRI 19 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 15 th Jan 2018	Centre	Sport Day, Sporting bee Come in for sport day, get the chance to experience a game of cricket, tee ball and more	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 16 th Jan 2018	Excursion	Swimming Birrong leisure centre Slip,slop, slap and have fun in the sun Day at the pools (must bring: swimming costume, towel, thongs and dry cloths).	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 17 th Jan 2018	Centre	Board games at the centre Come and play board games with your friends and test your skills. In the afternoon we'll make fruit smoothies.	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 18 th Jan 2018	Excursion	Movies Hoyts Bankstown ,Lunch at MacDonald Enjoy a relaxing day at the movies, and Lunch at MacDonald's. Bring money for lunch	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 19 th Jan 2018	Centre	Cooking Day Be master chef for a day	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 5: MON 22 JAN – FRI 26 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 22 th Jan 2018	Excursion	Australian Maritime Museum Learn about ships and submarine	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 23 rd Jan 2018	Centre	Water play Bring your water pistol and a change of clothes	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 24 th Jan 2018	Excursion	Sky High Trampoline Indoor trampoline centre (must wear socks) Picnic at the park in the afternoon milk arrowroot biscuits with hundreds and thousands	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 25 th Jan 2018	Centre	Australian Day craft	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 26 th Jan 2018	Closed.	.		<input type="checkbox"/> Child A <input type="checkbox"/> Child C <input type="checkbox"/> Child D

EXCURSION PERMISSION FORM

Please complete and sign the Excursion Permission Form for EACH excursion that your child/children will be attending. Submit the Excursion Permission forms to the Centre Supervisor along with your Booking Form.

DATE	DETAILS	COST	CONSENT
Mon 18 th Dec 2017	Bankstown Hoyts	\$65	<input type="checkbox"/> (tick)
Wed 20 th Dec 2017	Museum of Fire	\$60	<input type="checkbox"/>
Fri 22 nd Dec 2017	Featherdale wildlife park	\$70	<input type="checkbox"/>
Tues 2 nd Jan 2018	Manly sea life Aquarium	\$70	<input type="checkbox"/>
Thurs 4 th Jan 2018	Mini golf	\$65	<input type="checkbox"/>
Mon 8 th Jan 2018	Australian Museum	\$60	<input type="checkbox"/>
Wed 10 th Jan 2018	Bowling Fairfield	\$60	<input type="checkbox"/>
Fri 12 th Jan 2018	Wannabees: Family Play town	\$70	<input type="checkbox"/>
Mon 15 th Jan 2018	Sporting Bee /sports	\$60	<input type="checkbox"/>
Tues 16 th Jan 2018	Swimming Birrong	\$60	<input type="checkbox"/>
Thurs 18 th Jan 2018	Bankstown Hoyts	\$65	<input type="checkbox"/>
Mon 22 nd Jan 2018	Australian Maritime museum	\$70	<input type="checkbox"/>
Wed 24 th Jan 2018	Sky High Trampoline	\$65	<input type="checkbox"/>

A risk assessment has been prepared for the activities. Please see staff if you would like a copy.

I, _____

(Parent/Guardian name)

Give permission for my child/children

(child A name)

(child B name)

(child C name)

(child C name)

To attend the excursion(s) outlined above.

Signed: _____

Best contact number: _____

GENERAL PERMISSIONS

- I have read all enrolment and the important information on how to make booking and agree to abide by them.
- I have read the activities information page which outlines information relevant to Vacation care program activities.
- I give permission for my child to attend Creating Links, Bankstown Vacation Care and will not hold the Creating Links its staff or Volunteers responsible for damages and or loss of property and or accident.
- I agree to my child travelling by Creating Links vehicle or commercial transport.
- I agree to my child walking on the streets to and from the centre with Creating Links staff.
- I realise all care will be taken by staff, and I have informed my child that he /she have to behave and be responsible whilst on every excursion.
- I agree to staff taking photographs of my child/ren and displaying them in-centre, in the OSCH Newsletter, or on the Creating Links website.

CONSENT

Guardians Name:

Date:

Signature:

THE PROGRAM: CHILDREN OVER 12 YEARS (With a disability)

Creating Links Bankstown OSHC: Bankstown Public School

Opening hours: 9:00 AM – 4:00 PM

Please note, if your child has an NDIS Plan cost of stated per day is not applicable. Please note extra charges apply for activity and transport.

Please contact us to discuss your circumstances.

Child A Name:

Child B Name:

Child C Name:

Child D Name:

RETURN FORM BY: 1st December 2017

WEEK 1: MON 18 DEC – FRI 22 DEC

DATE	TYPE	DETAILS	COST	BOOKING
Mon 18 th Dec 2017	Centre	Craft Day Come and exercise your motor skills by doing crafty ideas, finger painting, paper plate craft and more. In the afternoon making fruit kebab	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 19 th Dec 2017	Excursion	Sky High Trampoline Indoor trampoline centre (must wear socks) Picnic at the park in the afternoon milk arrowroot biscuits with hundreds and thousands	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 20 th Dec 2017	Centre	Cooking day Become a master chef	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 21 st Dec 2017	Excursion	Sensory Room Relaxing day at Canley Vale black and white sensory room. Picnic at Fairfield park	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 22 nd Dec 2017	Centre	Movie Day Popcorn and ice blocks	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 2: MON 2 JAN – FRI 6 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 1 st Jan 2018	Closed.			
Tues 2 nd Jan 2018	Centre	Mix and mess Use a variety of ingredients and mix and get messy	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 3 rd Jan 2018	Excursion	Bowling. Join us for a fun filled day and see how many pins can you knock down	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 4 th Jan 2018	Centre	Water play Bring your water gun and a change of clothes	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 5 th Jan 2018	Excursion	Swimming Birrong leisure centre Day at the pools (must bring: swimming costume, towel, thongs and dry cloths).	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 3: MON 8 JAN – FRI 12 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 8 th Jan 2018	Centre	Master Chef Explore your cooking skills by cooking	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 9 th Jan 2018	Excursion	Swimming Birrong leisure centre Day at the pools (must bring: swimming costume, towel, thongs and dry cloths).	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 10 th Jan 2018	Centre	Master builders day What can you build with blocks	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 11 th Jan 2018	Excursion	Featherdale wildlife park Come see Australian native wildlife and birds, as well as reptiles, marsupials	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 12 th Jan 2018	Centre	Craft Day Using salt dough	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 4: MON 15 JAN – FRI 19 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 15 th Jan 2018	Excursion	Sensory Room Relaxing day at Canley Vale black and white sensory room. Picnic at Fairfield park	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 16 th Jan 2018	Centre	Sports day Learn how to play a variety of different sports like cricket, soccer	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 17 th Jan 2018	Excursion	Trip to manly Enjoy a ride on a train and a ferry Bring your opal card	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 18 th Jan 2018	Centre	Building blocks Building by using your motor skills through building blocks, Lego and playdough. Dancing and listening to music.	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 19 th Jan 2018	Excursion	Sensory Room Relaxing day at Canley Vale black and white sensory room. Picnic at Fairfield park.	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 5: MON 23 JAN – FRI 27 JAN

DATE	TYPE	DETAILS	COST	BOOKING
Mon 22 nd Jan 2018	Centre	Painting (finger painting) Explore your creative side.	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 23 rd Jan 2018	Excursion	Manly sea life Aquarium Sanctuary features sharks, giant stingrays, sea turtles, little penguins and other marine life	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 24 th Jan 2018	Centre	Australia Day Celebration Explore your creative side by making Dot painting (Aboriginal art). Creative animal painting using a fork, Collage Australian and Aboriginal flag.	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 25 th Jan 2018	Excursion	Fire Museum The Museum has a committed area of fun, learning and play for our Junior Firefighters visiting the Museum	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 26 th Jan 2018	Closed.			

EXCURSION PERMISSION FORM

Please complete and sign the Excursion Permission Form for EACH excursion that your child/children will be attending. Submit the Excursion Permission forms to the Centre Supervisor along with your Booking Form.

DATE	DETAILS	COST	CONSENT
Tues 19 th Dec 2017	Sky High Trampoline	\$60	<input type="checkbox"/> (tick)
Thurs 21 st Dec 2017	Sensory Room	\$70	<input type="checkbox"/>
Wed 3 rd Jan 2018	Bowling	\$65	<input type="checkbox"/>
Fri 5 th Jan 2018	Birrong Leisure Centre	\$60	<input type="checkbox"/>
Tues 9 th Jan 2018	Birrong Leisure Centre	\$60	<input type="checkbox"/>
Thurs 11 th Jan 2018	Featherdale wildlife park	\$70	<input type="checkbox"/>
Mon 15 th Jan 2018	Sensory Room	\$70	<input type="checkbox"/>
Wed 17 th Jan 2018	Trip to manly	\$60	<input type="checkbox"/>
Fri 19 th Jan 2018	Bowling	\$65	<input type="checkbox"/>
Tues 23 rd Jan 2018	Manly sea life aquarium	\$70	<input type="checkbox"/>
Thurs 25 th Jan 2018	Fire Museum	\$60	<input type="checkbox"/>

A risk assessment has been prepared for the activities. Please see staff if you would like a copy.

I, _____ (Parent/Guardian name)

Give permission for my child/children

 (child A name)

 (child B name)

 (child C name)

 (child C name)

To attend the excursion(s) outlined above.

Signed: _____

Best contact number: _____

GENERAL PERMISSIONS

- I have read all enrolment and the important information on how to make booking and agree to abide by them.
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- I agree to my child travelling by Creating Links vehicle or commercial transport.
- I agree to my child walking on the streets to and from the centre with Creating Links staff.
- I realise all care will be taken by staff, and I have informed my child that he /she have to behave and be responsible whilst on every excursion.
- I agree to staff taking photographs of my child/ren and displaying them in-centre, in the OSCH Newsletter, or on the Creating Links website.

CONSENT

Guardians Name:

Date:

Signature: