

CREATING LINKS VACATION CARE

Creating Links (N.S.W.) Ltd. provides Out of School Hours Care and Vacation Care programs for school-aged children, with both permanent and casual care arrangements available. Each of our services offer various care components - for further information please contact the coordinator.

HOW TO BOOK

- Please return your form to the Centre Supervisor as soon as possible. Places are limited and some activities book out.
- All bookings must be submitted for your child attending vacation care
- Booking forms must be completed in full, including excursion permission forms, for EACH excursion that your child/ children are attending. We cannot accept incomplete forms.

For children currently attending Creating Links OOSHC service

- Complete a vacation care booking form. Print and sign.
- Return the completed booking form to the Centre Supervisor or email oosh@creatinglinks.org.au

For children who DO NOT attend Creating Links OOSHC service

- Complete the Creating Links Enrolment Form AND this booking form, and return both in person to the Centre Supervisor.

IMPORTANT INFORMATION

- Please refer to our Parent Handbook for details of our policies.
- For every day at Vacation Care, remember to bring a refillable water bottle, enough nutritious food for the day (morning tea, lunch and afternoon tea), a hat and sunscreen
- Children must not be left at the centre at any time prior to the opening hours of the centre.
- Children must be signed in and out of the Centre each day. Children will not be allowed to leave the service with any person other than those nominated on the Enrolment Form.

EXCURSIONS

- Please complete and sign a permission form for EACH excursion that your child/ children will be attending and hand this to the Centre Supervisor, along with your booking form.
- A risk assessment has been completed for each excursion and can be viewed onsite at your child's service. Please see service staff if you would like to view a copy.
- Clothing: children attending excursions need to wear a broad brimmed hat, enclosed shoes, and suitable clothing for the conditions (including rain protection if necessary)
- Food & other items: backpack, refillable water bottle, enough nutritious food for the day and sunscreen
- Water activities only: swimwear, a towel and a rash shirt.
- Please check the departure times for all excursions. We ask that children arrive at least 20 minutes prior to departure for all excursions
- Any cancellations or changes to the program will be communicated by service staff.

PAYMENT DETAILS

- FULL PAYMENT of fees is required prior to your child attending vacation care
- Vacation care bookings will not be accepted if any fees are outstanding from a previous holiday period and/or Before and After School Care

A refund is only available if Creating Links cancels a program. If a child/children are booked and unable to attend due to illness or other reason you are still required to pay for the booking

- Payment may be made by instalments in some circumstances. Please contact us to discuss your situation.
- By completing and submitting this form you agree to pay all fees and costs associated with the selected activities and any additional items requested
- The Centre Supervisor will calculate the total fees payable, taking into account any applicable government rebate.
- You will receive a statement via email confirming your booking.
- At the conclusion of the vacation program, you will receive a statement showing any outstanding fees, which must be paid within 7 days.
- Payments may be made by cash (a receipt will be issued) or via direct deposit to the following account:
 - Account Name:** Creating Links (NSW) Ltd
 - Bank:** WBC
 - Account BSB:** 032 361
 - Account Number:** 166440
 - Description:** 'Your name U12 OR 012 Vacation Care' (that is 'U12' for the under 12 years program or '012' for the over 12 years program)
e.g., 'Smith - Vacation Care U12'

ENQUIRIES

If you have any enquiries about the Vacation Care program, please speak with the Centre Supervisor or call 0417 232 027. Contact the office and request to talk to Linda or by email lindal@creatinglinks.org.au

Bankstown OSHC
Bankstown Public School
Restwell Street, Bankstown NSW 2200
P: 97900947
M: 0417232027
E: oosh@creatinglinks.org.au

ENROLMENT INFORMATION

CHILD A

CHILD B

First name:

Middle name:

Last name:

Gender:

Date of birth:

Address:

Name of school:

Centrelink CRN
Number:

Aboriginal or Torres
Strait Islander:

Languages spoken:

Nature or disability or
any health
requirements (if
applicable):

ENROLMENT INFORMATION

CHILD C

CHILD D

First name:

Middle name:

Last name:

Gender:

Date of birth:

Address:

Name of school:

Centrelink CRN
Number:

Aboriginal or Torres
Strait Islander:

Languages spoken:

Nature or disability or
any health
requirements (if
applicable):

GUARDIAN INFORMATION

GUARDIAN A

GUARDIAN B

Full name:

Gender:

Date of birth:

Address:

Centrelink CRN
Number:

Relationship to child:

Home phone:

Mobile:

Work phone:

Email:

EMERGENCY CONTACTS

CONTACT 1

CONTACT 2

Name

Address:

Contact number:

Relationship to child:

THE PROGRAM: CHILDREN UNDER 12 YEARS

Creating Links Bankstown OSHC: Bankstown Public School

Opening hours: 7:00 AM – 6:00 PM

Please note, if your child has an NDIS Plan cost of stated per day is not applicable. Please note extra charges apply for activity and transport.

Please contact us to discuss your circumstances.

Child A Name:

Child B Name:

Child C Name:

Child D Name:

RETURN FORM BY: 6th April 2018

WEEK 1: MON 16th April – FRI 27th April

DATE	TYPE	DETAILS	COST	BOOKING
Mon 16 th April 2018	Excursion	. 7/10 Ten Split Bowling Explore eye hand co-ordination and see how many how many pins you can knock down, Strike!! Lunch nuggets chips or hotdog and chips 22 Railway Parade, Fairfield	\$67	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 17 th April 2018	Centre	Cooking Making jelly and Making lunch, sandwiches using a variety of fresh ingredients, Avocado , Cheese,lettuce,chicken	\$55	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 18 th April 2018	Excursion	Inflatable world Enjoy a range of inflatable slides and jumping castles Unit A / 238 Hoxton Park Road Lurnea NSW 2170	\$71	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 19 th April 2018	Centre	Craft Day Explore your creative side and create a masterpiece using a variety of materials, paints, paper collage materials	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 20 th April 2018	Excursion	Putt Planet Have fun as you putt around 18 hole course 213 Port Hacking rd Miranda	\$67	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 2: MON 23RD April – FRI 27TH April

DATE	TYPE	DETAILS	COST	BOOKING
Mon 23 rd April 2018	Centre	Sports day (sporting Bee) Provide children with a fun and enjoyable sporting program .	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 24 th April 2018	Excursion	Featherdale wildlife park Is home to one of Australia's most comprehensive collections of native wildlife 217 Kildare Rd, Doonside	\$72	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
wed 25 th April 2018		Closed Public Holiday		<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
thur 26 th April 2018	Excursion	Movies Hoyts Bankstown 63 The Mall, Bankstown Relax and watch the latest blockbuster	\$62	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 27 th April 2018	Centre	Salt dough creations Explore your creative side, what could you make from your dough	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

EXCURSION PERMISSION FORM

Please complete and sign the Excursion Permission Form for EACH excursion that your child/children will be attending. Submit the Excursion Permission forms to the Centre Supervisor along with your Booking Form.

DATE	DETAILS	COST	CONSENT
Mon 16 th April 2018	7/10 Split Ten Pin Bowling	\$65	<input type="checkbox"/> (tick)
wed 18 th April 2018	Inflatable world	\$71	<input type="checkbox"/>
Fri 20 th April 2018	Putt Planet	\$72	<input type="checkbox"/>
Tues 24 th April 2018	Featherdale wildlife world	\$72	<input type="checkbox"/>
Thurs 26 th April 2018	Hoyts Bankstown	\$62	<input type="checkbox"/>

A risk assessment has been prepared for the activities. Please see staff if you would like a copy.

I, _____

(Parent/Guardian name)

Give permission for my child/children

(child A name)

(child B name)

(child C name)

(child C name)

To attend the excursion(s) outlined above.

Signed: _____

Best contact number: _____

GENERAL PERMISSIONS

- I have read all enrolment and the important information on how to make booking and agree to abide by them.
- I have read the activities information page which outlines information relevant to Vacation care program activities.
- I give permission for my child to attend Creating Links, Bankstown Vacation Care and will not hold the Creating Links its staff or Volunteers responsible for damages and or loss of property and or accident.
- I agree to my child travelling by Creating Links vehicle or commercial transport.
- I agree to my child walking on the streets to and from the centre with Creating Links staff.
- I realise all care will be taken by staff, and I have informed my child that he /she have to behave and be responsible whilst on every excursion.
- I agree to staff taking photographs of my child/children and displaying them in-centre, in the OSCH Newsletter, or on the Creating Links website.

CONSENT

Guardians Name:

Date:

Signature:

THE PROGRAM: CHILDREN OVER 12 YEARS (With a disability)

Creating Links Bankstown OSHC: Bankstown Public School
 Opening hours: 9:00 AM – 4:00 PM

Please note, if your child has an NDIS Plan cost of stated per day is not applicable. Please note extra charges apply for activity and transport.

Please contact us to discuss your circumstances.

Child A Name:

Child B Name:

Child C Name:

Child D Name:

RETURN FORM BY: 6th April 2018

WEEK 1: MON 16th April– FRI 20th April 2018

DATE	TYPE	DETAILS	COST	BOOKING
Mon 16 th April 2018	Centre	Bubbles and more bubbles Are a wonderful way to encourage many areas of development and learning, we can explore fine motor skills Hand-eye coordination	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 17 th April 2018	Excursion	Sensory Room Relaxing day at Canley Vale black and white sensory room. Picnic at Fairfield park	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 18 th April 2018	Centre	Sports Day (sporting Bee) Let's get active with a range of fun sporting activities	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 19 th April 2018	Excursion	Aqua Golf See if you can get a hole in one 123 Mulgoa Rd, Penrith	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 20 th April 2018	Centre	painting without mess Exploring your senses and creativity without making a mess	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 2: MON 23rd April – FRI 27th April

DATE	TYPE	DETAILS	COST	BOOKING
Mon 23 rd April 2018	Excursion	7/10 split Bowling Explore eye hand co-ordination and see how many how many pins you can knock down, Strike!! Lunch nuggets chips or hotdog and chips 22 Railway Parade, Fairfield	\$67	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 24 th April 2018	Centre	Mix and Mess Exploring our senses of touch and smell, let's make a mess	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
wed 25 th April 2018		Closed	N/A	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thurs 26 th April 2018	Centre	Cooking day Can you be a chef for the day and make some yummy sandwiches with fresh ingredients	\$55	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 27 th April 2018	Excursion	Featherdale wildlife park Is home to one of Australia's most comprehensive collections of native wildlife, 217 Kildare Rd, Doonside	\$72	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

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DATE	DETAILS	COST	CONSENT
Tues 17 th April 2018	Sensory Room	\$70	<input type="checkbox"/> (tick)
Wed 18 th April 2018	Sports day with sporting bee	\$60	<input type="checkbox"/>
Thurs 19 th April 2018	Aqua golf	\$65	<input type="checkbox"/>
Mon 23 rd April 2018	710 Split Ten Pin Bowling	\$66	<input type="checkbox"/>
Fri 27 th April 2018	Featherdale wildlife park	\$72	<input type="checkbox"/>

A risk assessment has been prepared for the activities. Please see staff if you would like a copy.

I, _____

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(child C name)

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- I agree to staff taking photographs of my child/children and displaying them in-centre, in the OSCH Newsletter, or on the Creating Links website.

CONSENT

Guardians Name:

Date:

Signature: