

CREATING LINKS VACATION CARE

Creating Links (N.S.W.) Ltd. provides Out of School Hours Care and Vacation Care programs for school-aged children, with both permanent and casual care arrangements available. Each of our services offer various care components - for further information please contact the coordinator.

HOW TO BOOK

- Please return your form to the Centre Supervisor as soon as possible. Places are limited and some activities book out.
- All bookings must be submitted for your child attending vacation care
- Booking forms must be completed in full, including excursion permission forms, for EACH excursion that your child/ children are attending. We cannot accept incomplete forms.

For children currently attending Creating Links OOSHC service

- Complete a vacation care booking form. Print and sign.
- Return the completed booking form to the Centre Supervisor or email oosh@creatinglinks.org.au

For children who DO NOT attend Creating Links OOSHC service

- Complete the Creating Links Enrolment Form AND this booking form, and return both in person to the Centre Supervisor.

IMPORTANT INFORMATION

- Please refer to our Parent Handbook for details of our policies.
- For every day at Vacation Care, remember to bring a refillable water bottle, enough nutritious food for the day (morning tea, lunch and afternoon tea), a hat and sunscreen
- Children must not be left at the centre at any time prior to the opening hours of the centre.
- Children must be signed in and out of the Centre each day. Children will not be allowed to leave the service with any person other than those nominated on the Enrolment Form.

EXCURSIONS

- Please complete and sign a permission form for EACH excursion that your child/ children will be attending and hand this to the Centre Supervisor, along with your booking form.
- A risk assessment has been completed for each excursion and can be viewed onsite at your child's service. Please see service staff if you would like to view a copy.
- Clothing: children attending excursions need to wear a broad brimmed hat, enclosed shoes, and suitable clothing for the conditions (including rain protection if necessary)
- Food & other items: backpack, refillable water bottle, enough nutritious food for the day and sunscreen
- Water activities only: swimwear, a towel and a rash shirt.
- Please check the departure times for all excursions. We ask that children arrive at least 20 minutes prior to departure for all excursions
- Any cancellations or changes to the program will be communicated by service staff.

PAYMENT DETAILS

- FULL PAYMENT of fees is required prior to your child attending vacation care
- Vacation care bookings will not be accepted if any fees are outstanding from a previous holiday period and/or Before and After School Care

A refund is only available if Creating Links cancels a program. If a child/children are booked and unable to attend due to illness or other reason you are still required to pay for the booking

- Payment may be made by instalments in some circumstances. Please contact us to discuss your situation.
- By completing and submitting this form you agree to pay all fees and costs associated with the selected activities and any additional items requested
- The Centre Supervisor will calculate the total fees payable, taking into account any applicable government rebate.
- You will receive a statement via email confirming your booking.
- At the conclusion of the vacation program, you will receive a statement showing any outstanding fees, which must be paid within 7 days.
- Payments may be made by cash (a receipt will be issued) or via direct deposit to the following account:
 - Account Name:** Creating Links (NSW) Ltd
 - Bank:** WBC
 - Account BSB:** 032 361
 - Account Number:** 166440
 - Description:** 'Your name U12 OR 012 Vacation Care' (that is 'U12' for the under 12 years program or '012' for the over 12 years program)
e.g., 'Smith - Vacation Care U12'

ENQUIRIES

If you have any enquiries about the Vacation Care program, please speak with the Centre Supervisor or call 0417 232 027. Contact the office and request to talk to Linda or by email lindal@creatinglinks.org.au

Bankstown OSHC
Bankstown Public School
Restwell Street, Bankstown NSW 2200
P: 97900947
M: 0417232027
E: oosh@creatinglinks.org.au

ENROLMENT INFORMATION

CHILD A

CHILD B

First name:

Middle name:

Last name:

Gender:

Date of birth:

Address:

Name of school:

Centrelink CRN
Number:

Aboriginal or Torres
Strait Islander:

Languages spoken:

Nature or disability or
any health
requirements (if
applicable):

ENROLMENT INFORMATION

CHILD C

CHILD D

First name:

Middle name:

Last name:

Gender:

Date of birth:

Address:

Name of school:

Centrelink CRN
Number:

Aboriginal or Torres
Strait Islander:

Languages spoken:

Nature or disability or
any health
requirements (if
applicable):

GUARDIAN INFORMATION

GUARDIAN A

GUARDIAN B

Full name:

Gender:

Date of birth:

Address:

Centrelink CRN
Number:

Relationship to child:

Home phone:

Mobile:

Work phone:

Email:

EMERGENCY CONTACTS

CONTACT 1

CONTACT 2

Name

Address:

Contact number:

Relationship to child:

THE PROGRAM: CHILDREN UNDER 12 YEARS

Creating Links Bankstown OSHC: Bankstown Public School

Opening hours: 7:00 AM – 6:00 PM

Please note, if your child has an NDIS Plan cost of stated per day is not applicable. Please note extra charges apply for activity and transport.

Please contact us to discuss your circumstances.

Child A Name:

Child B Name:

Child C Name:

Child D Name:

RETURN FORM BY: 29TH June 2018

WEEK 1: MON 9th JULY– FRI 13th JULY

DATE	TYPE	DETAILS	COST	BOOKING
Mon 9 th July 2018	Centre	Cooking Children use a variety of fresh ingredients to make their lunch	\$55	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 10 th July 2018	Excursion	7/10 Ten Split Bowling/laser tag Explore eye hand co-ordination and see how many how many pins you can knock down, Strike!! Lunch nuggets chips or hotdog and chips 22 Railway Parade, Fairfield	\$68	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 11 th July 2018	Centre	Sports day (Sporting Bee) Providing children with a fun and enjoyable sorting program	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 12 th July 2018	Excursion	Chimpmucks Children will explore and play in interactive play areas	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 13 th July 2018	Centre	Mini Olympics Let's go for gold, show you skills as you move around the obstacle course	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 2: MON 16th JULY – FRI 20th JULY

DATE	TYPE	DETAILS	COST	BOOKING
Mon 16 th July 2018	Excursion	Mini Golf Putt Planet Travel the course and see how many hole in ones you can get Have fun as you putt around 18 hole course 213 Port Hacking rd Miranda	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 17 th July 2018	Centre	Silent Disco (dance party) Interactive Children listen to music on wireless headphones. Rather than using a speaker system	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
wed 18 th July 2018	Excursion	Monkey baa theatre /Diary of a Wombat Bringing the story book to the stage	\$70	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thur 19 th July 2018	Centre	T-shirt painting Put your creative thinking onto a t-shirt	\$55	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 20 th July 2018	Excursion	Movies at Hoyts Enjoy the latest blockbuster and lunch at MacDonald	\$62	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

EXCURSION PERMISSION FORM

Please complete and sign the Excursion Permission Form for EACH excursion that your child/children will be attending. Submit the Excursion Permission forms to the Centre Supervisor along with your Booking Form.

DATE	DETAILS	COST	CONSENT
TUES 10 ^h July 2018	7/10 Split Ten Pin Bowling/laser tag	\$68	<input type="checkbox"/> (tick)
THUR 12 th July 2018	Chipmunks	\$65	<input type="checkbox"/>
MON 16 th July 2018	Putt Planet	\$70	<input type="checkbox"/>
TUES 17 th July 2018	Silent Disco	\$65	<input type="checkbox"/>
WED 18 th July 2018	Dairy of a wombat	\$70	<input type="checkbox"/>
FRI 20 th July 2018	Hoyts Bankstown	\$62	<input type="checkbox"/>

A risk assessment has been prepared for the activities. Please see staff if you would like a copy.

I, _____

(Parent/Guardian name)

Give permission for my child/children

(child A name)

(child B name)

(child C name)

(child C name)

To attend the excursion(s) outlined above.

Signed: _____

Best contact number: _____

GENERAL PERMISSIONS

- I have read all enrolment and the important information on how to make booking and agree to abide by them.
- I have read the activities information page which outlines information relevant to Vacation care program activities.
- I give permission for my child to attend Creating Links, Bankstown Vacation Care and will not hold the Creating Links its staff or Volunteers responsible for damages and or loss of property and or accident.
- I agree to my child travelling by Creating Links vehicle or commercial transport.
- I agree to my child walking on the streets to and from the centre with Creating Links staff.
- I realise all care will be taken by staff, and I have informed my child that he /she have to behave and be responsible whilst on every excursion.
- I agree to staff taking photographs of my child/children and displaying them in-centre, in the OSCH Newsletter, or on the Creating Links website.

CONSENT

Guardians Name:

Date:

Signature:

THE PROGRAM: CHILDREN OVER 12 YEARS (With a disability)

Creating Links Bankstown OSHC: Bankstown Public School
 Opening hours: 9:00 AM – 4:00 PM

Please note, if your child has an NDIS Plan cost of stated per day is not applicable. Please note extra charges apply for activity and transport.

Please contact us to discuss your circumstances.

Child A Name:

Child B Name:

Child C Name:

Child D Name:

RETURN FORM BY: 29th June 2018

WEEK 1: MON 9th JULY – FRI 13th JULY 2018

DATE	TYPE	DETAILS	COST	BOOKING
Mon 9 th July 2018	Excursion	7/10 split Bowling Explore eye hand co-ordination and see how many how many pins you can knock down, Strike!! Lunch nuggets chips or hotdog and chips 22 Railway Parade, Fairfield	\$62	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 10 th July 2018	Centre	Mask making Be creative by using a variety of materials to make your mask	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Wed 11 th July 2018	Excursion	Inflatable world Play and explore and jump, slide	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thu 12 th July 2018	Centre	Sports Day (sporting Bee) Let's get active with a range of fun sporting activities	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 13 th July 2018	Excursion	Manly Catch the train and ferry to manly walk along the beach	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

WEEK 2: MON 16th JULY – FRI 20th JULY

DATE	TYPE	DETAILS	COST	BOOKING
Mon 16th July 2018	Centre	t-shirt painting let's put our mark with some paint on a t-shirt see how creative we can be	\$55	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Tues 17th July 2018	Excursion	Aqua golf Let's hit the targets, how far can you go	\$60	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
wed 18th July 2018	Centre	Picnic in the park Bring a packed lunch for picnic in the park	\$50	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Thurs 19th July 2018	Excursion	Sensory Room Relaxing day at Canley Vale black and white sensory room. Picnic at Fairfield park	\$65	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D
Fri 20th July 2018	Centre	Cooking Choose from a variety of fresh ingredients to much some lunch	\$55	<input type="checkbox"/> Child A <input type="checkbox"/> Child B <input type="checkbox"/> Child C <input type="checkbox"/> Child D

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DATE	DETAILS	COST	CONSENT
Mon 9 th July 2018	7/10 split bowling	\$62	<input type="checkbox"/> (tick)
Wed 11 th July 2018	Inflatable world	\$65	<input type="checkbox"/>
Thurs 12 th July 2018	Sports day with sporting bee	\$60	<input type="checkbox"/>
Fri 13 th July 2018	Manly / bring opal card	\$50	<input type="checkbox"/>
Tues 17 th July 2018	Aqua golf	\$60	<input type="checkbox"/>
Thurs 19 th July 2018	Sensory Room	\$65	<input type="checkbox"/>

A risk assessment has been prepared for the activities. Please see staff if you would like a copy.

I, _____ (Parent/Guardian name)

Give permission for my child/children

_____ (child A name)

_____ (child B name)

_____ (child C name)

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- I agree to my child walking on the streets to and from the centre with Creating Links staff.
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CONSENT

Guardians Name:

Date:

Signature: